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ABSTRACT

A directory of local community resource personnel and their services which have been utilized by the Prince George's County Public Schools, Maryland for their career education program is presented. A standardized form was used to gain information from area industries and businesses regarding field trips, field activities, day long observations, staff available for school visits, teacher observation, hiring practices, work experience programs, and reference personnel. The completed forms are categorized under the following headings: agribusiness and natural resources, business and office, communication and media, construction, consumer and homemaking education, fine arts and humanities, health, hospitality and recreation, manufacturing, marine science, marketing and distribution, personal services, public service, and transportation. An overview of the volunteer service program developed by the Prince George's County Schools and a listing of community volunteers available to the schools is provided. Various program related forms are appended. (LH)

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COMMUNITY RESOURCES

A Partnership in Career Education

PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS, MARYLAND
CARL W. HASSEL, SUPERINTENDENT

CE006477

U.S. DEPARTMENT OF HEALTH
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
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ACKNOWLEDGMENTS

The title of the booklet, COMMUNITY RESOURCES: A Partnership in Career Education, implies a cooperative effort. This is truly the case. Special thanks are expressed to:

THE BOARD OF EDUCATION/CHAMBER OF COMMERCE COMMITTEE FOR THE EXPANSION AND IMPROVEMENT OF CAREER EDUCATION

THE COMMUNITY SCHOOL RELATIONS COMMITTEE OF THE PRINCE GEORGE'S CHAMBER OF COMMERCE

THE PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY

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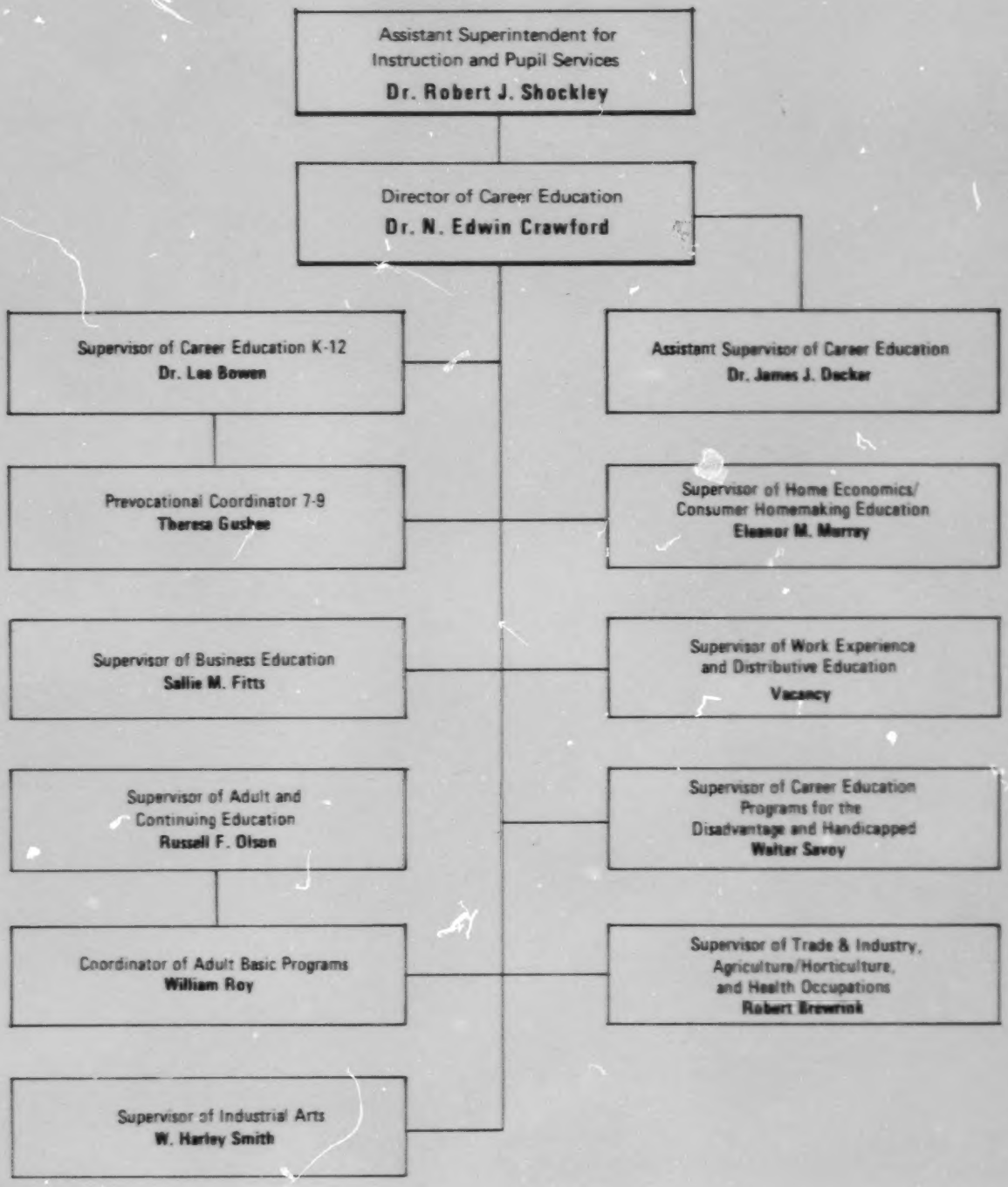
THE TITLE III E.S.E.A. CAREER SATELLITE PROGRAM

The cooperative efforts of the Career Education, Curriculum, Educational Communications, Guidance, Instructional Services and the Printing Department have made the publication possible. Project coordination was under the direction of Dr. Lee Bowen, Supervisor of Career Education.

PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS

DEPARTMENT OF CAREER EDUCATION
1974-75


Assistant Superintendent for Instruction and Pupil Services
Dr. Robert J. Shockley
Director of Career Education
Dr. N. Edwin Crawford
Supervisor of Career Education K-12
Dr. Lee Bowen
Assistant Supervisor of Career Education
Dr. James J. Decker
Prevocational Coordinator 7-9
Theresa Gushee
Supervisor of Home Economics/ Consumer Homemaking Education
Eleanor M. Murray
Supervisor of Business Education
Sallie M. Fitts
Supervisor of Work Experience and Distributive Education
Vacancy
Supervisor of Adult and Continuing Education
Russell F. Olson
Supervisor of Career Education Programs for the Disadvantage and Handicapped
Walter Savoy
Coordinator of Adult Basic Programs
William Roy
Supervisor of Trade & Industry, Agriculture/Horticulture, and Health Occupations
Robert Brewrink
Supervisor of Industrial Arts
W. Harley Smith

PREFACE

An earlier Prince George's County Public School publication, CAREER DEVELOPMENT: A Community Approach, stated "The classroom teacher and guidance counselor cannot be expected to be an authority on the multitude of careers in our rapidly changing society... there are, however, authorities in the community.

This booklet is an attempt to bring some of those authorities and their respective areas of expertise to bear. The resource persons on the following pages have been recruited through the efforts of different agencies, therefore, the format in which they are presented will vary somewhat.

The men and women representing business, industry, the professions and the home are remunerated by thanks from the schools and students they serve and through the satisfaction of knowing they have made a contribution to the career development of students in the county schools.

A few cautions should be observed:

- Recruit locally whenever possible, beginning with your own staff, PTA and community. A simple, yet effective survey form (APPENDIX A) is suggested for your convenience.
- Realize the business scene, job market and occupational outlook are not static. Please appreciate that the data offered may not remain current.
- Prepare thank-you notes... this is a must. Notes and responses from the students are preferred. (See Career Development: A Community Approach, September, 1973, for details).
- Do not saturate volunteers with requests. Remember that these people have other obligations to their businesses and families.
- Plan and research the particular career field for which you are inviting the resource person so that your students will be more knowledgeable and responsive.
- Exercise courtesies and hospitality that will encourage the guest to want to return.

Agri-Business & Natural Resources

Mr. Raymond Bosmans
Maryland Extension Service
Horticulture
Upper Marlboro, Maryland 20870
627-5112

Ira F. Degourse
The Behnke Nurseries Co.
11300 Washington-Baltimore Blvd.
P. O. Box 106
Beltsville, Maryland 20705
937-1100

Mr. Charles Keeley or
Mr. James Roberts
Department of Forests & Parks
Box 70
Laurel, Maryland 20810
776-5411

Ms. Kathy Libby
Environmental Protection Agency
Room 3019
401 M Street, S. W.,
Washington, D. C. 20460
755-0260

Mrs. Marilyn Guerra
Landscape Architect
Department of Public Works
Upper Marlboro, Maryland 20870
627-3000, Ext. 436

Clarence S. Britt
Belstville Agricultural Research Center
Beltsville, Maryland 20705
344-2483

Mr. Earl Yingling
State Tree Supervisor
405 York Street
Manchester, Maryland 21102
(301) 374-9589

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Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Beltsville Agricultural Research Center

Type of Business Research

Address Beltsville, Maryland 20705

Name of Person to Contact Clarence S. Britt

Telephone No. 344-2483 No. of People Employed 1,800

Will you allow a group of students to visit your place of business?

Yes _____ How Many? 40 max.

X Elementary (gr. 4-6) X Junior High X Senior High

How long would it take? 2 hours

Do you have field activities that can also be visited? No

Would you permit one or more students to spend a day or more observing your operations? Yes

No Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? No For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Yes

Do you ordinarily hire students for part-time work? Yes

Would you allow students to work for experience only? Yes

Do you ordinarily hire high school graduates? Yes

How Many Per Year? As Vacancies for which they qualify, occur.

Can you recommend a retired person who can offer expertise in his field to students? Yes

Names of Professional Organizations and Trade Associations ------

RESOURCE LIST *
United States Department of Agriculture
Agricultural Research Center
Beltsville, Maryland 20705

VOLUNTEER	TELEPHONE NUMBER	GRADE LEVEL K-6	7-9	10-12
AGRICULTURAL ENVIRONMENTAL QUALITY INSTITUTE				
Mr. Victor E. Adler	344-2494	X	X	X
Mrs. Joann Alexander	344-2275	X	X	
Dr. Wylie D. Burge	344-3150	X	X	X
Mr. Lowell E. Campbell	344-2237	X	X	X
Dr. Rufus L. Chaney	344-3325	X	X	X
Dr. Eliot Epstein	344-3052	X	X	X
Dr. Dora K. Hayes	344-2474	X	X	X
Dr. Louis A. Liljedahl	344-2272	X	X	X
Dr. D. G. McHaffey	344-2208	X	X	X
Dr. Neal O. Morgan	344-2479	X	X	X
Dr. R. E. Redfein	344-2019	X	X	X
Dr. Meyer Schwarz	344-2019	X	X	X
Dr. John M. Walker	344-3077	X	X	X
AGRICULTURAL MARKETING RESEARCH INSTITUTE				
Ms. Barbara Aulerbach	344-3483	X		
Ms. Judith Abbott	344-3483		X	
Dr. A. A. Abdul-Baki	344-3013			X
Mr. Al Hayden	344-3526			X
Mr. Howard Hruschka	344-3128			X
ANIMAL PARASITOLOGY INSTITUTE				
Dr. Ronald Fayer	344-2509	X		
Dr. J. R. Lichterfels	344-2444		X	
Dr. John M. Vetterling	344-2193			X
ANIMAL PHYSIOLOGY GENETICS INSTITUTE				
Dr. Frank N. Dickinson	344-2334	X	X	X
Mr. Murray Fisher	344-2046			X
Mr. N. W. Hoover, Jr.	344-2243	X	X	X
Mr. Gerald King	344-2334	X	X	
Mr. Hugh Lytton	344-2354	X	X	
INSECT IDENT. & BENEFICIAL INSECT INTROD. INSTITUTE				
Dr. Manya B. Stoetzel	344-3168	X	X	X

VOLUNTEER	TELEPHONE NUMBER	GRADE LEVEL K-6	7-9	10-12
NUTRITION INSTITUTE				
Dr. Clarence E. Bodwell	344-2045		X	X
Dr. G. Paul Lynch	344-2100	X	X	X
Mr. Hajime Ota	344-2359			X
PLANT GENETICS & GERMPLASM INSTITUTE				
Dr. Thomas H. Barksdale	344-3583	X	X	X
Dr. Robert W. Goth	344-3611	X	X	X
Dr. Albert J. Oakes	344-3639		X	X
Dr. Patricia Sarvella	344-2357	X	X	X
Dr. Stephen L. Sinden	344-3611	X	X	X
Dr. Allan K. Stoner	344-3582	X	X	X
PLANT PHYSIOLOGY INSTITUTE				
Mr. William A. Bailey	344-3607	X	X	X
Dr. Gerald E. Carlson	344-3295	X	X	X
Dr. J. H. Graham	344-3143	X	X	X
Dr. Richard H. Hart	344-3607	X	X	X
Mrs. Patricia C. Jackson	344-3143	X	X	X
Mr. Herschel H. Klueter	344-3607	X	X	X
Dr. Donald T. Krizek	344-3143	X	X	X
Dr. Gideon W. Schaeffer	344-3607			X
PLANT PROTECTION INSTITUTE				
Dr. Lekh R. Batra	344-3366			X
Mr. Barry M. Bryce	344-2389	X	X	X
Mr. Charles F. Cohen	344-2389	X		
Dr. M. S. Gilliam	344-3365			X
Mrs. Thelma S. Golden	344-2389	X	X	X
Mr. Shelton C. Joyner	344-2389	X	X	X
Mr. Edward L. Lindquist	344-2389	X	X	X
Mrs. Lynda J. Liska	344-2389	X	X	X
Dr. Kent H. McKnight	344-3169			X
Dr. Herbert N. Nigg	344-2389	X	X	X
Mr. Stanley W. Robertson	344-2389	X	X	X
Dr. Richard M. Sayre	344-3039	X	X	
Mr. Thomas J. Shortino	344-2389	X	X	
Dr. Russell L. Steere	344-3290			X
Dr. Robert F. Whitcomb	344-3047	X	X	X

*When requesting the services of these personnel, try to consider the relation of their homes in distance from your school.

PRINCE GEORGE'S COUNTY SCHOOLS

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Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm The Behnke Nurseries Company

Type of Business Nursery - Flowers, trees, shrubs, etc.

Address 11300 Washington-Baltimore Blvd. ,P. O. Box 106, Beltsville, Md. 20705

Name of Person to Contact Ira F. DeGourse

Telephone No. 937-1100 No. of People Employed 25 regular

Will you allow a group of students to visit your place of business?
yes How Many? Approx. 20 as a group

____ Elementary X Junior High X Senior High

How long would it take? 20 minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

____

Do you ordinarily hire students for part-time work? yes

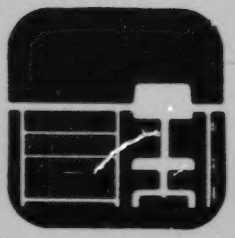
Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 2 to 3

Can you recommend a retired person who can offer expertise in his field to students? ____

Names of Professional Organizations and Trade Associations Maryland Nurseryman Association



Business and Office

Mrs. Carol Matum, Advertising Dir.
Mrs. Cheryl Moore, Loan Processor
Nyman Realty Inc.
6320 Old Branch Avenue
Camp Springs, Maryland
449-5000

Mrs. Rose M. Guinan
Prince George's National Secretarial School
7580 Annapolis Road
Lanham, Maryland 20801
577-3280

*Mrs. Jones-Ft. Washington Office
Mr. Gilbert - Clinton Office
Annapolis Federal Savings & Loan Assoc.
*10905 Ft. Washington Road
Oxon Hill, Md. 20022
292-3400

7801 Old Branch Avenue
Clinton, Md. 20735
868-9000

Mr. R. A. Donley
R. A. Donley & Son, Inc.
3804 Bladensburg Road
Cottage City, Maryland 20722
864-5411

Peoples National Bank of Maryland
Personnel Department
4809 Suitland Road
Suitland, Md. 20023
736-1300

United Bank & Trust Co. of Maryland
Mr. Robert E. Noll
9401 Indian Head Highway
Oxon Hill, Maryland 20022
248-3500

Mr. J. O. "Joe" Woodrick
IBM
Federal Systems Division
1730 "M" Street, N. W., Suite 510
Washington, D. C. 20036
833-6674

Mr. Raymond C. Marchell
Southern Maryland Bank & Trust Co.
3731 Branch Avenue
Hillcrest Heights, Maryland 20031
899-3400

Mr. Curtiss or Mr. Guy
Barton, Duer & Koch Paper Co.
2420 Schuster Drive
Cheverly, Maryland 20781
322-3300

Mr. Richard Schwartz
Suburban Trust Company
6495 New Hampshire Ave.
Hyattsville, Maryland
270-7005

Mr. Robert DiPietro
The Citizens National Bank
390 Main Street
Laurel, Maryland 20810
725-3100

Mr. Robert C. Kight
Mr. Richard C. Stellhorn
Citizens Bank & Trust Co. of Maryland
6200 Baltimore Boulevard
Riverdale, Maryland 20840
927-7000

Mr. Oliver Zinsmeister
Executive Vice President
Pr. George's County Chamber of Commerce
Greenbelt Road & Kenilworth Ave.
Greenbelt, Maryland 20770
345-6060

Mr. David Wilt
Ernst and Ernst
1225 Connecticut Avenue
Washington, D. C. 20036
296-8300

Mr. Bill Lawrence, Manager
Landover Mall Shopping Center
Landover, Maryland 20785
341-3200

Mrs. P. J. Eisele
Control Data Institute
3717 Columbia Pike
Arlington, Virginia 22204
521-3700

Mr. Joseph Edwards
Executive Vice President,
Laurel Chamber of Commerce
325 Washington Boulevard
Laurel, Maryland 20810

Mr. John Negroni
High School-College Relations
Marriott Corporation
5161 River Road
Washington, D. C. 20016
986-5444

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Mary Donnelly
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Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Annapolis Federal Savings & Loan Association

Type of Business Savings and Loan

Address 10905 Ft. Washington Road, Oxon Hill, Md. 20022 7801 Old Branch Avenue, Clinton, Md. 20735

Name of Person to Contact Mrs. Jones - Ft. Washington Office Mr. Gilbert - Clinton Office

Telephone No 292-3400-Ft. Wash. 868-9000 -Clin. No. of People Employed 10 - Both Off.

Will you allow a group of students to visit your place of business? yes How Many? Five or Six

X Elementary X Junior High X Senior High

How long would it take? Few Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

X Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? A day at a time.

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? If approved by main office.

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations U. S. League of Savings Associations, Maryland Savings & Loan League, Prince George's County Board of Trade, and others.

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Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kimball
Board of Education
Sue Mills
Board of Education

Name of Firm Barton, Duer & Koch Paper Co.

Type of Business Paper

Address 2420 Schuster Drive, Cheverly, Maryland 20781

Name of Person to Contact Mr. Curtiss or Mr. Guy

Telephone No. 322-3300 No. of People Employed 48

Will you allow a group of students to visit your place of business?
no How Many? _____

____Elementary ____Junior High ____Senior High

How long would it take? _____

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____Junior High ____Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____Elementary ____Junior High ____Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? 0-2

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Printing Industry of Washington
National Paper Trade Association

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Chamber of Commerce
Sallie Fitts
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Lesley Kreutzer
Board of Education
Sue Wills
Board of Education

Name of Firm Citizens Bank and Trust Company of Maryland

Type of Business Commercial Bank & Trust Company

Address 6200 Baltimore Boulevard, Riverdale, Md. 20840

Name of Person to Contact Robert C. Kight, Richard Stellhorn

Telephone No. 927-7000 No. of People Employed 600 FT 300 PT

Will you allow a group of students to visit your place of business?
yes How Many? Flexible

X Elementary X Junior High X Senior High

How long would it take? Dependent on group size & purpose

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes-limited no. at high school level.

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Fifty

Can you recommend a retired person who can offer expertise in his field to students? ___

Names of Professional Organizations and Trade Associations ___

11

PRINCE GEORGE'S COUNTY SCHOOLS

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Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kremer
Board of Education
Sue Mills
Board of Education

Name of Firm Kenmar Employment Service

Type of Business Employment Agency

Address 3737 Branch Avenue, Hillcrest Heights, Md.

Name of Person to Contact Mrs. Mary Donnelly

Telephone No. 423-4522 No. of People Employed 3

Will you allow a group of students to visit your place of business?
yes How Many? 15-20

___ Elementary _X_ Junior High _X_ Senior High

How long would it take? Approx. One Hour

Do you have field activities that can also be visited? n/a

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High _X_ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary _X_ Junior High _X_ Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? Day to Day

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? no

How Many Per Year? N/A

Can you recommend a retired person who can offer expertise in his field to students? ___

Names of Professional Organizations and Trade Associations ___

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Edwin Crawford
Career Education Department

Ron Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Letts
Career Education

Lesley Kreamer
Board of Education

Sue Mills
Board of Education

Name of Firm Peoples National Bank of Maryland

Type of Business Bank

Address 4809 Suitland Road, Suitland, Md. 20023

Name of Person to Contact Personnel Department

Telephone No. 736-1300 No. of People Employed 185

Will you allow a group of students to visit your place of business?
no Due to Bonding Company How Many? _____

_____ Elementary _____ Junior High _____ Senior High

How long would it take? _____

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no - Due to Bonding Co.

_____ Elementary _____ Junior High _____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

_____ Elementary _____ Junior High _____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? _____

Do you ordinarily hire high school graduates? yes

How Many Per Year? Unknown

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations _____

PRINCE GEORGE'S COUNTY SCHOOLS

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Joint Committee for the Improvement and Expansion of Career Education

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Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Prince George's National Secretarial School

Type of Business Secretarial School

Address 7380 Annapolis Road, Lanham, Md. 20801

Name of Person to Contact Mrs. Rose M. Guinan

Telephone No. 577-3280 No. of People Employed 9

Will you allow a group of students to visit your place of business?

yes How Many? Ten

___ Elementary _X_ Junior High _X_ Senior High

How long would it take? Two Hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary _X_ Junior High _X_ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary _X_ Junior High _X_ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

yes

Do you ordinarily hire students for part-time work? Occasionally

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes (Clerical)

How Many Per Year? Depends on our Openings

Can you recommend a retired person who can offer expertise in his field to students? ___

Names of Professional Organizations and Trade Associations National Business Education Association

Chesapeake and Potomac Association of Private Schools

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS
Clyde Grimm, Chairman
Chamber of Commerce
Lee Bowen
Career Education Department
Elwin Crawford
Career Education Department
Ron Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Leslie Knuths
Board of Education
Sue Mills
Board of Education

Name of Firm R. A. Donley & Son, Inc.

Type of Business Office Supplies

Address 3804 Bladensburg Road, Cottage City, Md. 20722

Name of Person to Contact Mr. R. A. Donley

Telephone No. 864-5411 No. of People Employed 14

Will you allow a group of students to visit your place of business?
yes How Many? Five to Ten

____ Elementary ____ Junior High X Senior High

How long would it take? 1/2 to 1 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? Yes, but it may not be interesting.

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? _____ For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
Yes, if it would be useful.

Do you ordinarily hire students for part-time work? Some, not ordinarily

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? Depends on our needs and turnover.

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations _____

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education Department
Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreimer
Board of Education
Sue Mills
Board of Education

Name of Firm Southern Maryland Bank and Trust Co.

Type of Business Banking

Address 3731 Branch Avenue, Hillcrest Heights, Maryland

Name of Person to Contact Raymond C. Marchell

Telephone No. 899-3400 No. of People Employed 110

Will you allow a group of students to visit your place of business?
yes How Many? Four

____ Elementary ____ Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes, over 17 yrs.

Would you allow students to work for experience only? yes, over 17 yrs.

Do you ordinarily hire high school graduates? yes

How Many Per Year? As needed

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations MBA, PG Bankers Assoc, Montgomery Bankers Association, American Bankers Association, Consumer Bankers Association, Prince George's Chamber of Commerce, Chamber of Commerce of the U. S.

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

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Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Suburban Trust Company

Type of Business Commercial Banking

Address 6495 New Hampshire Avenue, Hyattsville, Md.

Name of Person to Contact Richard Schwartz

Telephone No. 270-7005 No. of People Employed N/A

Will you allow a group of students to visit your place of business?
yes How Many? Not more than 15

____ Elementary ____ Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? Not at the present time

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Can be discussed

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
Open to discussion.

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? ____ Approximately 25

Can you recommend a retired person who can offer expertise in his field to students? none

Names of Professional Organizations and Trade Associations ____

PRINCE GEORGE'S COUNTY SCHOOLS

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Chamber of Commerce

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Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm The Citizen's National Bank

Type of Business Banking

Address 390 Main Street, Laurel, Maryland 20810

Name of Person to Contact Mr. Robert DiPietro

Telephone No. 725-3100 No. of People Employed 170

Will you allow a group of students to visit your place of business?
yes How Many? 10-20

X Elementary X Junior High X Senior High

How long would it take? Twenty Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

XX Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? Some College Students.

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Five

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations _____

PRINCE GEORGE'S COUNTY SCHOOLS

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COMMITTEE MEMBERS

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Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm United Bank and Trust Company of Maryland

Type of Business Commercial Banking

Address 9401 Indianhead Highway, Oxon Hill, Md. 20022

Name of Person to Contact Mr. Robert E. Noll

Telephone No. 248-3500 No. of People Employed 60

Will you allow a group of students to visit your place of business?
yes How Many? Groups 15 to 30

____Elementary ____Junior High ____Senior High

How long would it take? 30-45 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____Elementary ____Junior High ____Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____Elementary ____Junior High ____Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? Five to Ten per year

Can you recommend a retired person who can offer expertise in his field to students? yes

Names of Professional Organizations and Trade Associations American Bankers Assoc., Maryland Bankers Assoc., Bank Administration Institute, American Institute of Banking

Communication & Media

Ms. Katha T. Parrish
Arbitron
4320 Ammendale Road
Beltsville, Maryland 20705
937-3500

Mr. Charles Livingston
C & P Telephone Company
Wheaton Plaza Office Building, South
Wheaton, Maryland 20902
468-3438

Mr. George H. Swisher
Manager, Printing Services
Prince George's County Public Schools
Upper Marlboro, Maryland 20870
627-4800, Ext. 228

Mr. Largent
Prince George's Post
4623 Baltimore Avenue
Hyattsville, Maryland
779-2900

Mr. Stephen Broderick
Kiplinger Washington Editors, Inc.
3401 East-West Highway
Hyattsville, Md.
298-6400, Ext. 439

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement
and Expansion of Career Education

COMMITTEE MEMBERS
Clyde Grimm, *Chairman*
Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Arbitron (Subsidiary Control Data)

Type of Business TV and Radio Ratings

Address 4320 Ammendale Road, Beltsville, Maryland 20705

Name of Person to Contact Ms. Katha T. Parrish

Telephone No. 937-3500 No. of People Employed 290 to 490

Will you allow a group of students to visit your place of business?
yes How Many? Unlimited

____ Elementary ____ Junior High X Senior High

How long would it take? About One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 15 to 20

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Administrative Management Society

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS:

Clyde Gomm, Chairman
Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Ann Dehnen
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kramer
Board of Education

Sue Mills
Board of Education

Name of Firm C & P Telephone Company

Type of Business Communications

Address 719-13th Street, N.W., Washington, D. C. 20005

Name of Person to Contact Miss B. Jane Baldwin

Telephone No. 392-3209 No. of People Employed 11,855

Will you allow a group of students to visit your place of business?
yes How Many? Indefinite, but in groups of TEN

X Elementary X Junior High X Senior High

How long would it take? Would vary according to how many jobs are observed.

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? Would consider individual cases

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? * For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

_____

Do you ordinarily hire students for part-time work? yes, into our work-study program

Would you allow students to work for experience only? no, union probl.

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies greatly according to job openings. Currently placed on waiting list because of lack of openings.

Can you recommend a retired person who can offer expertise in his field to students? Present employees would be available for this.

Names of Professional Organizations and Trade Associations _____

* No policy on this presently--would consider individual requests, however.

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Chamber of Commerce
Lee Bowen
Career Education Department
Edwin Crawford
Career Education Department
Ray Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitz
Career Education
Lenny Kramer
Board of Education
Sue Mills
Board of Education

Name of Firm C & P Telephone Company of Maryland

Type of Business Communications

Address Wheaton Plaza Office Building, South Wheaton, Maryland 20902

Name of Person to Contact C. R. Livingston

Telephone No. 468-3438 No. of People Employed _____

Will you allow a group of students to visit your place of business?

yes How Many? Unstructured

____Elementary ____Junior High ____Senior High

How long would it take? Varies

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? Possibly

____Elementary ____Junior High ____Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

possibly

Do you ordinarily hire students for part-time work? Infrequently

Would you allow students to work for experience only? Possibly

Do you ordinarily hire high school graduates? yes

How Many Per Year? varies

Can you recommend a retired person who can offer expertise in his field to students? _____

Names of Professional Organizations and Trade Associations _____

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Dale Gomm, Chairman
Chamber of Commerce

Lee Bowers
Career Education Department

Elmer Cardinal
Career Education Department

Ken Dalmer
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sally Ellis
Career Education

Lesley Kerman
Board of Education

Sue Mills
Board of Education

Name of Firm Kiplinger Washington Editors, Inc.

Type of Business Publishing

Address 3401 East-West Highway.

Name of Person to Contact Stephen Broderick

Telephone No. 298-6400, Ext. 439 No. of People Employed 510

Will you allow a group of students to visit your place of business? yes How Many? Not over 30 at a time.

____ Elementary X Junior High X Senior High

How long would it take? One to Three Hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes, for short periods

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes, it depends on job requirements

How Many Per Year? 10-25 full time. In busy season large numbers of part time and night work.

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ____

PRINCE GEORGE'S COUNTY SCHOOLS

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COMMITTEE MEMBERS:
Clyde Green, Chairman
Chamber of Commerce
Lee Bowen
Career Education Department
Edwin Crawford
Career Education Department
Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitz
Career Education
Lesley Kreiner
Board of Education
Sue Mills
Board of Education

Name of Firm NASA - Goddard Space Flight Center

Type of Business U. S. Government, Research & Development Facility

Address Greenbelt, Maryland 20771

Name of Person to Contact Mr. O'Leary

Telephone No. 982-4101 No. of People Employed 3800

Will you allow a group of students to visit your place of business?
yes How Many? 30 to 60

X Elementary X Junior High X Senior High

How long would it take? From 90 minutes to 2 Hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? About 60, mostly in clerical jobs

Can you recommend a retired person who can offer expertise in his field to students? Would depend on your needs and persons willingness

Names of Professional Organizations and Trade Associations ___

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Edwin Crawford
Career Education Department

Ron Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreitner
Board of Education

Sue Mills
Board of Education

Name of Firm Prince George's Post

Type of Business Newspaper

Address 4623 Baltimore Avenue, Hyattsville, Md.

Name of Person to Contact Mr. Largent

Telephone No. 779-2900 No. of People Employed 10

Will you allow a group of students to visit your place of business?
yes How Many? Small groups - 10 or less

___ Elementary X Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

___ Elementary ___ Junior High ___ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? no

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Two

Can you recommend a retired person who can offer expertise in his field to students?

Names of Professional Organizations and Trade Associations

SURVEY SHEET FOR CAREER CONSULTANTS

Thank you for taking time from a busy schedule to work with the teachers, guidance counselors and students of the Prince George's County Schools. Your efforts are appreciated. Please respond to the following questions - it is felt this form might help us coordinate our career efforts.

1. Are you or a member of your staff available to speak to student groups?

   X day ____ evening X elementary X junior X senior

2. Do you wish to coordinate this effort through:

   X Office of Career Education ____ Requesting School

3. Can your company or place of business entertain field trips?

   ____ Elementary 10-20 Size of Group

   X Junior High 1 Hr. Length of Time

   X Senior High

4. Can you accommodate a student(s) in a work situation?

   ____ Paid ____ 1 Day

   X For Experience Only X Several Days

5. Are films or other audiovisual materials available through your office?

   ____ Film ____ Other (describe)

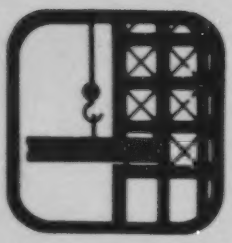
6. Can you supply written materials about your career area?

   ____ Yes X No

7. Please make any comments or suggestions that might help us upgrade our program.

Contact:
George H. Swisher
Manager, Printing Services
Prince George's County Public Schools
627-4800, 228

LEE BOWEN
Supervisor of Career Education
K-12
Career Education Department
627-4800, Extension 271



Construction

Mr. B. Hirschman
Laurel Concrete Products, Inc.
Rt. 198 & Gunpowder Road
Laurel, Md. 20810
953-2595

Mr. Les Smith
Ben Dyer Associated, Inc.
10210 Greenbelt Road
Seabrook, Maryland 20801
794-6600

Mr. Ray M. Thompson
Hawkins Electric Service, Inc.
4307 Gallatin Street
Hyattsville, Md. 20781
927-0900

Mr. A. J. O'Mara
Mr. Richard Reed
Greenhorne & O'Mara, Inc.
6715 Kenilworth Avenue
Riverdale, Maryland

Mr. Wilton T. Jowett, Sr.
Jowett, Inc.
6311 Allentown Road
Camp Springs, Md.
449-4300

Mr. George F. Warner
Plumbing and Heating
101 Q Street, N. E.,
Washington, D. C.
635-9610

Mr. Joseph S. Chopp, V. P.
Brandt Roof Trusses, Inc.
P. O. Box 227
Brandywine, Md. 20613
372-8186

Mr. Philip L. VanderMyde
VVKR Partnership, Architects
6505 Belcrest Road
Hyattsville, Maryland
779-1404

Mr. Russell D. Maske
W. B. Maske Sheet Metal Works, Inc.
4505 Baltimore Avenue
Bladensburg, Md. 20710
927-3412

Mr. John Tucker
Educational Coordinator
Associated Builders & Contractors
912 Thayer Avenue
Silver Spring, Md. 20910
589-5303

Mr. Clyde Grimm, Architect
Lawrence & Grimm Associates
7411 Riggs Road
Adelphi, Maryland
439-9800

Mr. Peter T. Noon
Reinforcing Rodmen Local Union
No. 201
Joint Apprenticeship Committee
1507 Rhode Island Avenue
Washington, D. C. 20018
529-6226

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS:
Clyde Grimm, Chairman
Chamber of Commerce
Lee Bowen
Career Education Department
Edwin Crawford
Career Education Department
Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreimer
Board of Education
Sue Wills
Board of Education

Name of Firm Ben Dyer Associated, Inc.

Type of Business Civil Engineering

Address 10210 Greenbelt Road, Seabrook, Md. 20801

Name of Person to Contact Mr. Les Smith

Telephone No. 794-6600 No. of People Employed 70

Will you allow a group of students to visit your place of business?
yes How Many? 15 - 20

____ Elementary ____ Junior High X Senior High

How long would it take? About one hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? Day at a time

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies (2-10)

Can you recommend a retired person who can offer expertise in his field to students?

Names of Professional Organizations and Trade Associations A.S.C.E.; N.S.P.E.; SMHBA.

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Brandt Roof Trusses, Inc.

Type of Business Manufacturer Wood Roof Trusses

Address P. O. Box 227, Brandywine, Md. 20613

Name of Person to Contact Joseph S. Chopp, V.P.

Telephone No. 372-8186 No. of People Employed 135

Will you allow a group of students to visit your place of business?
yes How Many? 1 classroom/visit

___ Elementary X Junior High X Senior High

How long would it take? 30 minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long?

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? Not Preferred

Do you ordinarily hire high school graduates? yes

How Many Per Year? Ten

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations PGCC, Nat. Assoc. Home Mfgrs. ;Wash. Home Bldrs. Assn. ; Hoo-Hoo International

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Greenhorne & O'Mara, Inc.

Type of Business Engineers, Architects, Planners, Surveyors

Address 6715 Kenilworth Avenue, Riverdale, Md.

Name of Person to Contact A. J. O'Mara, Richard Reed

Telephone No. 277-2121 No. of People Employed 170

Will you allow a group of students to visit your place of business?
yes How Many? 25 +

X Elementary X Junior High X Senior High

How long would it take? 1 - 2 hours

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? 2 or 3

Can you recommend a retired person who can offer expertise in his field to students? _____

Names of Professional Organizations and Trade Associations ACEC, ASCE, AWWA, APWA, AIP, AIA
ACSM

PRINCE GEORGE'S COUNTY SCHOOLS

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Chamber of Commerce

Lee Bowen
Career Education Department

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Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreymar
Board of Education

Sue Mills
Board of Education

Name of Firm Hawkins Electric Service, Inc.

Type of Business Electrical Contractor

Address 4307 Gallatin Street, Hyattsville, Md. 20781

Name of Person to Contact Ray M. Thompson

Telephone No. 927-0900 No. of People Employed 35

Will you allow a group of students to visit your place of business?

yes How Many? Max. 15

___ Elementary X Junior High X Senior High

How long would it take? 15 to 20 min.

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Maybe one average

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ___

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

COMMITTEE MEMBERS

Clyde Grimm, Chairman
Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Ross Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Jowett, Inc.

Type of Business Mechanical Contractor(plumbing, heating, air conditioning)

Address 6311 Allentown Road, Camp Springs, Md.

Name of Person to Contact Wilton T. Jowett, Sr.

Telephone No. 449-4300 No. of People Employed 50 to 100

Will you allow a group of students to visit your place of business?
yes How Many? 10 to 20

X Elementary X Junior High X Senior High

How long would it take? 15 or 20 minutes

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? One Day

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? One or two

Can you recommend a retired person who can offer expertise in his field to students? Can Find One

Names of Professional Organizations and Trade Associations Mechanical Contractors Assoc., Steamfitters Local #602, Plumbers Local # 5

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Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreitner
Board of Education

Sue Mills
Board of Education

Name of Firm Laurel Concrete Products, Inc.

Type of Business Mfgr. Precast Concrete

Address Rt. 198 & Gunpowder Road - Laurel, Md.

Name of Person to Contact Mr. B. Hirschman

Telephone No. 953-2595 No. of People Employed 50

Will you allow a group of students to visit your place of business?
yes How Many? 20

___ Elementary _X_ Junior High _X_ Senior High

How long would it take? 2 hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

___ Elementary ___ Junior High ___ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

___ Elementary ___ Junior High ___ Senior High

Could you loan personnel to the school system for a period of time? no For How Long?

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? ?

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Prestressed Concrete Institute

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Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm W. B. Maske Sheet Metal Works, Inc.

Type of Business Sheet Metal - Air Conditioning

Address 4505 Baltimore Avenue, Bladensburg, Md. 20710

Name of Person to Contact Russell D. Maske

Telephone No. 927-3412 No. of People Employed 49

Will you allow a group of students to visit your place of business?
yes How Many? 15

____ Elementary X Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? No

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 1 or 2

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Associated Builders & Contractors
Silver Spring, Md.

PRINCE GEORGE'S COUNTY SCHOOLS

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Edwin Crawford
Career Education Department

Ron Dalton
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Leann Kremer
Board of Education

Sue Mills
Board of Education

Name of Firm VVKR Partnership

Type of Business Architecture

Address 6505 Belcrest Road, Hyattsville, Md.

Name of Person to Contact Phillip L. VanderMyde

Telephone No. 779-1404 No. of People Employed 12

Will you allow a group of students to visit your place of business?
yes How Many? 6 to 10

____ Elementary X Junior High X Senior High

How long would it take? 30 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? Sometimes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? One

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations American Institute of Architects

Consumer and Homemaking Education

PEPCO
1900 Pennsylvania Avenue, N. W.,
Washington, D. C. 20006
Attention: Public Information Dept.
872-3570

Ms. Linda brighman
Maryland School of Art & Design
640 University Boulevard
Silver Spring, Maryland 20901
439-7200

FINE ARTS & HUMANITIES

Mrs. Mary Brown and/or
Mary Pearson
Coordinators,
Wolf Trap Farm
1551 Trap Road
Vienna, Virginia 22180
654-3060 or 938-3810

Personal contacts with the following are recommended:

Smithsonian Institution
National Portrait Gallery
Kennedy Center for Performing Arts

HEALTH

Mrs. Dorothy Wheeler
Director of Personnel
Greater S. E. Community Hospital
1310 Southern Avenue, S. E.,
Washington, D. C. 20032
574-6641

Mr. Stuart H. Kanowitz
Manor Care Nursing Home
6500 Riggs Road
Hyattsville, Md.
559-0300

Dr. R. M. Lynn
Lynn Animal Hospital
6215 Baltimore Boulevard
Riverdale, Maryland
779-1184

Dr. A. C. Brown
Beltsville Veterinary Hospital
4246 Powder Mill Road
Beltsville, Md. 20705
937-3020

Mrs. Marjorie Saltzgiver
Director, Nurses Training
Greater S. E. Community Hospital
1310 Southern Avenue, S. E.,
Washington, D. C. 20032
574-6647

Mrs. Wendy Berry
Dental Assistant
5418 Oxon Hill Rd., Suite 507
Oxon Hill, Md. 20021
567-1991 (Thursday Only)

Miss Brenda House
Public Relations Department
Washington Hospital Center
110 Irving Street, N. W.,
Washington, D. C. 20010
541-6301

Mrs. June Mathis
Director of Volunteer Services
Prince George's General Hospital
Cheverly, Maryland 20785
341-3300

Dr. Sambhu Banik
Chief Psychologist & Director of
Training
Mental Health Division
Glenn Dale Hospital
Glenn Dale, Maryland
577-6000

Dr. Frederick Weinstein, DDS
1003 4th Street
Laurel, Maryland 20810
725-0131

Mr. Merritt Lehman
Clinic Manager
Group Health Association
New Hampshire & East-West Highway
Hyattsville, Maryland
965-2000

Dr. Thurman Evans
Bureau of Health Manpower, NIH
Building 31, Room C-27
Bethesda, Maryland
496-6344

Mr. Alfred Witcher
Bureau of Health Manpower
National Institute of Health
Building 31, Room C-27
Bethesda, Maryland
496-6344

Dr. James McCleod
Veterinarian
Coolridge Animal Hospital
6801 Old Branch Avenue
Camp Springs, Maryland 20031
449-1610

Mrs. Ruth Shapiro
Social Work Consultant
Prince George's County Health Dept.
Cheverly, Maryland
773-1400, Ext. 298

The Bryman School
Paraprofessional Medical
Training School
32 West Road
Baltimore, Md. 21204
Attention: Mr. Gordon Daws
301-821-5222

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

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Edwin Crawford
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Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreimer
Board of Education
Sue Mills
Board of Education

Name of Firm Beltsville Veterinary Hospital, Inc.

Type of Business Veterinary Hospital

Address 4246 Powder Mill Road, Beltsville, Md. 20705

Name of Person to Contact Dr. A. C. Brown

Telephone No. 937-3020 No. of People Employed 20-25

Will you allow a group of students to visit your place of business?
yes How Many? 10-15

X Elementary X Junior High X Senior High

How long would it take? 1 Hour + or -

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long?

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? 2-3

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Maryland Veterinary Medical Assoc., PG Co. Veterinary Medical Assoc.

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Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreamer
Board of Education

Sue Mills
Board of Education

Name of Firm Greater Southeast Community Hospital

Type of Business General, non-profit hospital

Address 1310 Southern Avenue, S. E., Washington, D. C.

Name of Person to Contact (Mrs.) Dorothy S. Wheeler, Director Personnel and P. R.

Telephone No. 574-6641 No. of People Employed 1,500

Will you allow a group of students to visit your place of business?
yes How Many? 10 - 40 at one time

____ Elementary X Junior High X Senior High

How long would it take? Program and Tour - 2 hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? Depends on Students

____ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? 1/2 day only

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
possibly

Do you ordinarily hire students for part-time work? In some areas

Would you allow students to work for experience only? yes
(We have a teenage volunteer program.)
Do you ordinarily hire high school graduates? yes

How Many Per Year? Not sure.

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Many (too numerous to mention).

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Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Lynn Animal Hospital

Type of Business Animal Hospital

Address 6215 Baltimore Boulevard, Riverdale, Md.

Name of Person to Contact Dr. R. M. Lynn

Telephone No. 779-1184 No. of People Employed 22

Will you allow a group of students to visit your place of business? yes How Many? 10-12 (with previous appt.)

X Elementary X Junior High X Senior High

How long would it take? 1 hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

X Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? possibly For How Long? Can discuss arrangements

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? _____

Do you ordinarily hire high school graduates? yes

How Many Per Year? 6 - 8

Can you recommend a retired person who can offer expertise in his field to students? ------

Names of Professional Organizations and Trade Associations AVMA, DCAVM, AAHA, MVMA.

PRINCE GEORGE'S COUNTY SCHOOLS

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Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreitner
Board of Education
Sue Mills
Board of Education

Name of Firm Manor Care Hyattsville

Type of Business Nursing Home

Address 6500 Riggs Road, Hyattsville

Name of Person to Contact Stuart H. Kanowitz

Telephone No. 559-0300 No. of People Employed 125

Will you allow a group of students to visit your place of business?
yes How Many? 10 at a time

___ Elementary *X Junior High X Senior High
*8or9th gr.

How long would it take? 45 minutes to an hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary *X Junior High X Senior High
*8 or 9th gr.

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? One day at a time.

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Average 5 to 10 per month

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations American Nursing Home Assoc., Health Fac. Asso
of Md., American College of Nursing Home Administrats

Hospitality & Recreation

Ms. Louise Hughes
Maryland National Capital Park & Planning
6600 Kenilworth Avenue
Riverdale, Maryland
277-2200

Mrs. Louisa J. Whittaker
Field Director - Girl Scouts
Rt. 2, Box 154
Waldorf, Maryland 20601
949-4800

Marriott Corporation
5161 River Road
Washington, D. C. 20016
986-5444

Mr. Blaine Griffith
Patuxent Outdoor Programs
Upper Marlboro, Maryland 20870
627-6075

American Motel School
Washington Office
2460 Eisenhower Drive
Alexandria, Virginia 22314
(703) 960-2944

Club Managers Association of America
5530 Wisconsin Avenue
Washington, D. C. 20015
(301) 657-3670

PRINCE GEORGE'S COUNTY SCHOOLS

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Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Girl Scouts of America

Type of Business _____

Address Route 2, Box 154 Waldorf, Md. 20601

Name of Person to Contact Louisa J. Whittaker, Field Director

Telephone No. 843-0215 No. of People Employed _____

Will you allow a group of students to visit your place of business?

yes (Field Direct. office) How Many? Call Ahead

X Elementary X Junior High X Senior High

How long would it take? To be worked out

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

X Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

XX Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? no

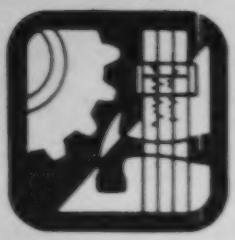
Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? N/A

How Many Per Year? N/A

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations GSA



MANUFACTURING

Mr. Howard E. Whittemore
Stone Industrial Corporation
51st Avenue and Cree Lane
College Park, Maryland 20740
474-3100

Mr. R. P. Milbourne
Acme Iron Works, Inc.
4900 Frolich Lane
Hyattsville, Maryland
322-3900

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement
and Expansion of Career Education

Name of Firm Acme Iron Works, Inc.

Type of Business Metal Fabricating

Address 4900 Frolich Lane, Hyattsville, Md.

Name of Person to Contact R. P. Milbourne

Telephone No. 322-3900 No. of People Employed 40

Will you allow a group of students to visit your place of business?

_____ How Many? _____

____ Elementary ____ Junior High X Senior High

How long would it take? 1/2 to One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? _____

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? We have done this in the past with little success

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

_____

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations numerous

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Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Stone Industrial Corporation

Type of Business Manufacturing

Address 51st Ave., and Cree Lane, College Park, Md. 20740

Name of Person to Contact Howard E. Whittemore

Telephone No. 474-3100 No. of People Employed _____

Will you allow a group of students to visit your place of business?
no How Many? _____

____Elementary ____Junior High ____Senior High

How long would it take? --

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____Elementary ____Junior High __X__Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____Elementary ____Junior High ____Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

_____

Do you ordinarily hire students for part-time work? Two work-study students presently working-Data Processing & Maintenance.
Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? no

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations _____

MARINE SCIENCE

Dr. John Gilheany, Director
Continuing Education and Services
Catholic University
620 Michigan Avenue, N. E.,
Washington, D. C. 20017
(Marine Biology)
635-5256

Smithsonian Institute, Oceanography

Marketing & Distribution

Mr. E. C. Moore
J. C. Penney Company
5209 Indian Head Highway
Oxon Hill, Md. 20021
567-1720

Mr. Paul A. Gwynn
Clinton Motor Co., Inc.
9001 Old Branch Avenue
Clinton, Maryland
868-1000

Mr. J. Allison Ballenger Sr.
Ballenger Buick Inc.
500 Washington Blvd.
Laurel, Md. 20810
725-0500 - 953-2727

Mr. Groves
Wall Products Company
5335 Kilmer Place
Bladensburg, Maryland
927-9440

Mr. George Tippett
Lowe Chevrolet Inc.
Rt. 4 & 301
Upper Marlboro, Maryland 20870
627-5700

Mr. Albert Phillips
Phillips Machinery & Supply Co.
4910 Lehigh Road
College Park, Md.
277-0418

Mr. William Irwin Buck
Buck Distributing Co., Inc.
4606 Largo Road
Upper Marlboro, Md.
952-0400

Mr. Brooks
Virginia Paper Company
3310 75th Avenue
Landover, Maryland
341-5700

Mr. Verne C. Wolf, Training Supervisor
Drug Fair, Inc.
6295 Edsall Road
Alexandria, Virginia 22314
370-7818

Mr. Roy Burgess
Burgess Electric Supply Company
3601 Forestville Road
Forestville, Maryland
736-2292

Mr. R. S. Boettinger, Sr.
Koll Distributors, Inc.
10765 Tucker Street
Beltsville, Maryland
937-4330

Mr. Willis E. Stephens
Hechinger Company
901 17th Street, N. E.,
Washington, D. C. 20002
399-1071

Mr. T. McCartney, Personnel Mgr.
Sears, Roebuck and Company
2101 Brightseat Road
Landover, Maryland 20785
322-7100

Mr. Wayne H. Austin
Volkswagen of America, Inc.
9300 George Palmer Highway
Lanham, Maryland
577-2600

Mr. Ronald Friedlander
Halperin Distribution Corp.
2421 Schuster Drive
Cheverly, Md. 20781
322-3040

Mr. S. G. Nicholson
Palmer Ford, Inc.
5520 Jamestown Road
Hyattsville, Md.
559-7000

Mr. Marion Vowell, Gen. Mgr.
The Grand Union Company
7000 Sheriff Road
Landover, Maryland 20785
772-6800, Ext. 203

Fairfield Farms Kitchens
5200 Addison Road
Beaver Heights, Maryland
986-7282

Mr. Edward Friedson
Standard Pontiac Inc.
7125 Baltimore Avenue
College Park, Maryland
277-4282

Mr. H. W. Ewing, Jr., President
Ewing Volkswagen, Inc.
2000 Brightseat Road
Landover, Maryland 20785
322-2220

Ms. Elaine Robey
The Hecht Company
7th and F Streets, N. W.,
Washington, D. C.
608-5100

Mr. John LeMay
Drug Fair
6315 Bren Mar Drive
Alexandria, Virginia 22314
354-2100

Mr. Paul Weisman, Sales Represent.
Educational Resources, Inc.
612 Chichester Lane
Silver Spring, Md. 20904
(301) 384-8287

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

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Chamber of Commerce

Lee Bowers
Career Education Department

Edwin Crawford
Career Education Department

Ray Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kimmer
Board of Education

Sue Mills
Board of Education

Name of Firm Ballenger Buick, Inc.

Type of Business New and Used Car Sales & Service

Address 500 Washington Boulevard, Laurel, Md. 20810

Name of Person to Contact Mr. J. Allison Ballenger, Sr.

Telephone No. 953-2727 725-0506 No. of People Employed 42

Will you allow a group of students to visit your place of business?
yes How Many? No Limit

X Elementary X Junior High X Senior High

How long would it take? As long as necessary

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

X Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes, limitd. For How Long? A Day at a Time
no.

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Two

Can you recommend a retired person who can offer expertise in his field to students? Not at present time.

Names of Professional Organizations and Trade Associations National Automobile Dealer's Assoc.
Maryland Automobile Direct. Assoc., Inc.

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Clyde Grimm, Chairman
Chamber of Commerce

Lee Brown
Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreamer
Board of Education

Sue Mills
Board of Education

Name of Firm Buck Distributing Co., Inc.

Type of Business Wholesale Beer

Address 4606 Largo Road, Upper Marlboro, Md.

Name of Person to Contact William Irwin Buck

Telephone No. 952-0400 No. of People Employed 45

Will you allow a group of students to visit your place of business?
yes How Many? 25

____ Elementary ____ Junior High X Senior High

How long would it take? ____

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? ____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ____

PRINCE GEORGE'S COUNTY SCHOOLS

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Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lewis Kreimer
Board of Education
Sue Mills
Board of Education

Name of Firm Burgess Electric Supply Co.

Type of Business Electric & Lighting Supplies

Address 3601 Forestville Road, Forestville, Md.

Name of Person to Contact Roy Burgess

Telephone No. 736-2292 No. of People Employed 15

Will you allow a group of students to visit your place of business?
yes How Many? 12

___ Elementary X Junior High X Senior High

How long would it take? 1/2 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High ___ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Two

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Lions Club

PRINCE GEORGE'S COUNTY SCHOOLS

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Clinton Motor Co., Inc.

Type of Business Automobile Sales & Service

Address 9001 Old Branch Avenue, Clinton, Maryland

Name of Person to Contact Paul A. Gwynn

Telephone No. 868-1000 No. of People Employed 34

Will you allow a group of students to visit your place of business?
yes How Many? 10 - 15

___ Elementary X Junior High X Senior High

How long would it take? 45 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? NA

Can you recommend a retired person who can offer expertise in his field to students? yes

Names of Professional Organizations and Trade Associations NADA - Maryland Auto Assoc.

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Edwin Crawford
Career Education Department
Roy Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreme
Board of Education
Sue Mills
Board of Education

Name of Firm Drug Fair, Inc.

Type of Business Retail Drug

Address 6295 Edsall Road, Alexandria, Virginia 22314

Name of Person to Contact Verne C. Wolfe, Training Supervisor

Telephone No. 370-7818 No. of People Employed 500

Will you allow a group of students to visit your place of business?
yes How Many? 30

____ Elementary ____ Junior High X Senior High

How long would it take? 1 ½ Hours

Do you have field activities that can also be visited? stores

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long?

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year?

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

COMMITTEE MEMBERS

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Chamber of Commerce

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Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Ewing Volkswagen, Inc.

Type of Business New Car Dealer

Address 2000 Brightseat Road, Landover, Md. 20785

Name of Person to Contact H. W. Ewing, Jr., President

Telephone No. 322-2220 No. of People Employed 52

Will you allow a group of students to visit your place of business?

yes How Many? 25

___ Elementary X Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Possibly

Do you ordinarily hire students for part-time work? Occasionally

Would you allow students to work for experience only? possibly

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations NADA, ATANCA, ATAM, PG CHAMBER, MARYLAND STATE CHAMBER, AIADA, SEVWDA

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education Department

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Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm The Grand Union Company

Type of Business Grocery Retail Chain

Address 7000 Sheriff Road, Landover, Maryland 20785

Name of Person to Contact Mr. Marion Vowell, Gen. Mgr.

Telephone No. 772-6800, Ext. 203 No. of People Employed Approx. 2, 500

Will you allow a group of students to visit your place of business? yes How Many? Up to 25 w/Counselors

X Elementary X Junior High X Senior High

How long would it take? Two Hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

X Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? n/a

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? n/a For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Unknown

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Board of Trade - National Alliance of Businessman

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

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Edwin Crawford
Career Education Department

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Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kirsner
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Halperin Distrib. Corp.

Type of Business Perishable Food Distributor

Address 2421 Schuster Drive, Cheverly, Md. 20781

Name of Person to Contact Ronald Friedlander

Telephone No. 322-3040 No. of People Employed 90

Will you allow a group of students to visit your place of business?
yes How Many? Ten

___ Elementary ___ Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? No

Would you permit one or more students to spend a day or more observing your operations? no

___ Elementary ___ Junior High ___ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 5-6

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations National Food Distrib. Assn.

PRINCE GEORGE'S COUNTY SCHOOLS

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Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Hechinger Company

Type of Business Home Center Retail

Address 901 17th Street, N. E., Washington, D. C. 20002

Name of Person to Contact Willis E. Stephens

Telephone No. 399-1071 No. of People Employed Over 1000

Will you allow a group of students to visit your place of business?

yes How Many? 10

____ Elementary ____ Junior High X Senior High

How long would it take? 30 Minutes

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Not this year - noone available

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Possibly, depends upon specifics.

Do you ordinarily hire students for part-time work? yes - over 16

Would you allow students to work for experience only? possibly

Do you ordinarily hire high school graduates? yes

How Many Per Year? No specific number

Can you recommend a retired person who can offer expertise in his field to students? not at this time

Names of Professional Organizations and Trade Associations Board of Trade - NHRA

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

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Edwin Crawford
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Ray Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm The Hecht Company

Type of Business Retail Department Store

Address 7th and F Streets, N. W.,

Name of Person to Contact Elaine Robey

Telephone No. 628-5100 No. of People Employed 6000

Will you allow a group of students to visit your place of business?
yes How Many? 20

____ Elementary ____ Junior High _X_ Senior High

How long would it take? 1- ½ hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High _X_ Senior High

Could you loan personnel to the school system for a period of time? no For How Long?

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year?

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm J. C. Penney Co.

Type of Business Retail

Address 5209 Indian Head Highway, Oxon Hill, Md. 20021

Name of Person to Contact Mr. E. C. Moore

Telephone No. 567-1720 No. of People Employed 140

Will you allow a group of students to visit your place of business?
yes How Many? 6

____ Elementary ____ Junior High X Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? Six

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ____

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

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Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Ron Dahmen
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fox
Career Education

Lenny Kremer
Board of Education

Sue Mills
Board of Education

Name of Firm Koll Distributors, Inc.

Type of Business Wholesale Hardware & Housewares

Address 10765 Tucker Street, Beltsville, Md.

Name of Person to Contact R. S. Boettinger, Sr.

Telephone No. 937-4330 No. of People Employed 12

Will you allow a group of students to visit your place of business?
yes How Many? 10

X Elementary X Junior High X Senior High

How long would it take? 30 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? Four

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Prince George's Chamber of Commerce

PRINCE GEORGE'S COUNTY SCHOOLS

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COMMITTEE MEMBERS

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Career Education Department

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Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kramer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Lowe Chevrolet, Inc.

Type of Business Automobile Dealership

Address Rt. 4 and 301, Upper Marlboro, Maryland

Name of Person to Contact George Tippett

Telephone No. 627-5700 No. of People Employed 65

Will you allow a group of students to visit your place of business?
yes How Many? 10

___ Elementary X Junior High X Senior High

How long would it take? ?

Do you have field activities that can also be visited? ___

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? NO For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? 6 to 8

Can you recommend a retired person who can offer expertise in this field to students? NO

Names of Professional Organizations and Trade Associations ___

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

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Edwin Crawford
Career Education Department
Ken Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreimer
Board of Education
Sue Klein
Board of Education

Name of Firm Palmer Ford, Inc.

Type of Business Auto Sales and Repair

Address 5520 Jamestown Road, Hyattsville, Md.

Name of Person to Contact Mr. S. G. Nicholson

Telephone No. 559-7000 No. of People Employed 90

Will you allow a group of students to visit your place of business?
yes How Many? 25-30 at a time

___ Elementary X Junior High X Senior High

How long would it take? 3/4 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

___ Elementary ___ Junior High ___ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? n/a

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Md. Auto Trade Assn. - Auto Trade National Capital Area, Wash. Executive Club, National Automobile Dealers Assn. Automotive Organizational Team

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

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Edwin Crawford
Career Education Department

Ron Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Evelyn Kreamer
Board of Education

Sue Mills
Board of Education

Name of Firm Phillips Machinery & Supply Co.

Type of Business Machine Tool and Industrial Supply Dist.

Address 4910 Lehigh Road, College Park, Md.

Name of Person to Contact Albert Phillips

Telephone No. 277-0418 No. of People Employed 31

Will you allow a group of students to visit your place of business?
yes How Many? 10

____ Elementary ____ Junior High X Senior High

How long would it take? Two Hours

Do you have field activities that can also be visited? No

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? Day or Two

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? _____

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? _____

Names of Professional Organizations and Trade Associations: American Machine Tool Distributors Assn.
National Industrial Distributors Assn.

PRINCE GEORGE'S COUNTY SCHOOLS

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kremer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Sears, Roebuck and Company

Type of Business Retail

Address 2101 Brightseat Road, Landover, Maryland 20785

Name of Person to Contact Mr. T. McCartney, Personnel Mgr.

Telephone No. 322-7100 No. of People Employed _____

Will you allow a group of students to visit your place of business?

yes How Many? 15

____ Elementary ____ Junior High X Senior High

How long would it take? 1 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? Yes-w/Parent Office approval

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

Yes, with parent office approval

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Washington Board of Trade, PG County Chamber of Commerce, Maryland Retail Merchants Association

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

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Edwin Crawford
Career Education Department

Ray Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Standard Pontiac Inc.

Type of Business Automobile Dealership

Address 7125 Baltimore Avenue, College Park, Md.

Name of Person to Contact Edward Friedson

Telephone No. 277-4282 No. of People Employed 58

Will you allow a group of students to visit your place of business?
yes How Many? To be worthwhile, the no. should be no more than 5.
___ Elementary ___ Junior High X Senior High

How long would it take? Depending on the depth of the visit.

We operate service sales parts.
Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? ___

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations Washington Automotive Trade
General Motors Training Center

PRINCE GEORGE'S COUNTY SCHOOLS

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Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Virginia Paper Co.,

Type of Business Wholesale Distributor of Printing Papers

Address 3310 75th Avenue, Landover, Maryland

Name of Person to Contact Mr. Brooks

Telephone No. 341-5700 No. of People Employed 35

Will you allow a group of students to visit your place of business?

yes How Many? 20-25

___ Elementary ___ Junior High X Senior High

How long would it take? 1/2 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? ??

___ Elementary X Junior High ___ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? some

How Many Per Year? ___

Can you recommend a retired person who can offer expertise in his field to students? ___

Names of Professional Organizations and Trade Associations Printing Industry of Wash.
Printing Industry of America

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Clyde Grimm, *Chairman*
Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kremer
Board of Education

Sue Mills
Board of Education

Name of Firm Volkswagen of America, Inc.

Type of Business Wholesaler - Distributor

Address 9300 George Palmer Highway, Lanham, Md.

Name of Person to Contact Wayne H. Austin

Telephone No. 577-2600 No. of People Employed 230

Will you allow a group of students to visit your place of business? no How Many? ____

____ Elementary ____ Junior High ____ Senior High

How long would it take? ____

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____ Elementary ____ Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? no

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 10

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ____

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education

Lesley Kremer
Board of Education

Sue Mills
Board of Education

Name of Firm Wall Products Company

Type of Business Distributors-Formica and Paneling

Address 5335 Kilmer Place, Bladensburg, Md.

Name of Person to Contact Mr. Groves

Telephone No. 927-9440 No. of People Employed 20

Will you allow a group of students to visit your place of business?
yes How Many? 20

X Elementary X Junior High X Senior High

How long would it take? 1/2 Hour

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____ Junior High ____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? One Day

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations _____

PERSONAL SERVICES

Mrs. Blake
Hollywood Beauty School
9811 Rhode Island Avenue
Hollywood, N. College Park
Maryland,
345-7088

Mrs. Mary Donnelly
Kenmar Employment Service
3737 Branch Avenue
Hillcrest Heights, Maryland
423-4522

Robert E. Wilhelm Funeral Home
4308 Suitland Road, S. E.,
Suitland, Maryland
736-1616

Ms.Elaine Bender
Washington Opportunity for Women
1111 20th Street, N. W.,
Washington, D. C. 20036
872-8097

SURVEY SHEET FOR CAREER CONSULTANTS

Thank you for taking time from a busy schedule to work with the teachers, guidance counselors and students of the Prince George's County Schools. Your efforts are appreciated. Please respond to the following questions - it is felt this form might help us coordinate our career efforts.

1. Are you or a member of your staff available to speak to student groups?

   ___X___ day ___X___ evening ____ elementary ____ junior ___X___ senior

2. Do you wish to coordinate this effort through:

   ___X___ Office of Career Education ___X___ Requesting School

3. Can your company or place of business entertain field trips? No

   ____ Elementary ____ Size of Group

   ____ Junior High ____ Length of Time

   ____ Senior High

4. Can you accommodate a student(s) in a work situation? No

   ____ Paid ____ 1 Day

   ____ For Experience Only ____ Several Days

5. Are films or other audiovisual materials available through your office?

   ____ Film ___X___ Other (describe) Slide Projection with speaker

6. Can you supply written materials about your career area?

   ____ Yes ___X___ No

7. Please make any comments or suggestions that might help us upgrade our program.

Robert E. Wilhelm Funeral Home
4308 Suitland Road
Suitland, Maryland 20023
736-1616

LEE BOWEN
Supervisor of Career Education
K-12
Career Education Department
627-4800, Extension 271

PUBLIC SERVICE

Mr. Robert Glickert
Prince George's County Public Schools
Classified Personnel
Upper Marlboro, Md. 20870
627-5305

Ms. Betty Ford
Potomac Electric Power Company
1900 Pennsylvania Ave., N. W.,
Washington, D. C. 20006
872-2101

Mr. John E. deKowzan
States Attorney Office
Upper Marlboro, Md. 20870
627-3000, Ext. 483

Mr. Joseph F. Vallario, Jr.
Attorney-At-Law
6003 Saint Barnabas Road
Oxon Hill, Maryland 20021
248-2300

Mrs. Lynne Ciaramello
13542 Youngwood Turn
Bowie, Maryland 20715
262-4972

Captain E. Henly
Assistant Commander, Services Division
U. S. Park Police
1100 Ohio Drive
Washington, D. C. 20242
426-6741

Ms. Sarah Mann
Washington Gas Light Company
1100 H Street, N. W.,
Washington, D. C. 20005
624-6209

Ms. Donna Aldridge
Machen & Aldridge (law firm)
4328 Farragut Street
Hyattsville, Md.
779-5440

Honorable Pauline H. Menes
3517 Marlborough Way
College Park, Md. 20740

Honorable George E. Burgess
U. S. Magistrate
U. S. District Court
6525 Belcrest Road, Rm. 400
Hyattsville, Maryland 20782
864-7640

Mrs. Philip Warner, President
P.G. County League of Women Voters
3303 Collier Road
Adelphi, Md. 20783
937-6454

Cpl. Roy L. Chiavacci
Recruitment Section
Maryland State Police
Pikesville, Maryland 21208
568-8101 (local call)

Trooper Nat Alston
Maryland State Police
Pikesville, Md. 21208
568-8101 (local call)

The following officers, with their schools and areas of responsibility, may be reached at the address below:

Community Relations Division
Prince George's County Police Department
410 Addison Road
Seat Pleasant, Md. 20027
336-8800

#1 Cpl. Robert Howard (High Point, Laurel, Northwestern)
#2 Pvt. Samuel Gross (Parkdale, Northwestern, Cottage City)
#3 Cpl. Paul Welch (Bowie, DuVal)
#4 Pfc. Kenneth Savoid (Fairmont Heights, Bladensburg)
#5 Pvt. Charles Morse (Central, Suitland)
#6 Cpl. John Brooke (Potomac, Oxon Hill)
#7 Pfc. Richard Donato (Crossland, Surrattsville, Friendly)
#8 Cpl. James Murray (Largo, Frederick Douglass, Croom, Gwynn Park)

Job Opportunities
Prince George's County
Personnel Department
Upper Marlboro, Maryland
627-4747 or 627-4748

*Prince George's County Department
of Social Services
Presidential Building
6525 Belcrest Road
Hyattsville, Maryland 20782

*Employment Problems and Training for Employment - Telephone Numbers to Request a Service

Area 1 - 927-2198: Takoma Park; Langley Park; Chillum; Adelphi; Greenbelt; Laurel; Beltsville; College Park; Berwyn Heights; Riverdale; East Pines; Bladensburg; Mt. Rainier; Brentwood; Edmonston; Colmar Manor; Cottage City and Hyattsville.

Prince George's County Department of Social Services Employment Problems and Training for Employment Telephone Numbers to Request

Area II- 773-6332: Bowie; Lanham; Carrollton; Seabrook; Ardmore-Ardwick, Landover Hills; Kentland; Dodge Park; Glenarden; Chapel Oaks; Columbia Park; Cheverly; Fairmont Heights; Glenn Dale; Glenarden; Beaver Heights; Landover (except Palmer Park and Washington Heights)

Area III - 927-2196: Seat Pleasant (Baber Village); Maryland Park; Carmody Hills; Palmer Park; Washington Heights; Highland Park; Hillside; Bradbury Heights; Capitol Heights; District Heights; Coral Hills; Boulevard Heights; Forestville and Mitchellville.

Area IV - 927-2190: Oxon Hill; Suitland; Hillcrest Heights; Marlow Heights; Temple Hills; Accokeek; Brandywine; Clinton; Baden; Aquasco; Upper Marlboro; Piscataway; Camp Springs and Morningside.

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Name of Firm Machen & Aldridge

Type of Business Law Firm

Address 4328 Farragut Street, Hyattsville, Md.

Name of Person to Contact Ms. Donna Aldridge

Telephone No. 779-5440 No. of People Employed 6

Will you allow a group of students to visit your place of business?
no How Many? ____

____Elementary ____Junior High ____Senior High

How long would it take? ---

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

____ Elementary ____Junior High ____Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? ____

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? Only have 2 positions and rarely vacancy

Can you recommend a retired person who can offer expertise in his field to students? ____

Names of Professional Organizations and Trade Associations P. G. Bar Association, Md. Bar Association

PRINCE GEORGE'S COUNTY SCHOOLS

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Chuck Grimm, Chairman
Chamber of Commerce

Lee Brown
Career Education Department

Edwin Crawford
Career Education Department

Ann Duffner
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fahs
Career Education

Louis Koerner
Board of Education

Sue Mills
Board of Education

Name of Firm Potomac Electric Power Company

Type of Business Public Utility - Electric Power

Address 1900 Penna. Ave., N. W., Washington, D. C. 20006

Name of Person to Contact Ms. Betty Ford

Telephone No. 872-2101 No. of People Employed 4,000

Will you allow a group of students to visit your place of business?
yes How Many? 25 each tour

___ Elementary ___ Junior High X Senior High

How long would it take? One to Two Hours

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

___ Elementary ___ Junior High ___ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
no

Do you ordinarily hire students for part-time work? Occasionally

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 500 (approx.)

Can you recommend a retired person who can offer expertise in this field to students? no

Names of Professional Organizations and Trade Associations Washington Board of Trade

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

COMMITTEE MEMBERS

Joint Committee for the Improvement and Expansion of Career Education

Name of Firm Prince George's County Public Schools

Type of Business Public Education

Address Upper Marlboro, Maryland 20870

Name of Person to Contact Robert W. Glickert

Telephone No. 627-5305 No. of People Employed 14,500

Will you allow a group of students to visit your place of business?

yes How Many? Vary - depending on purpose of visit

___ Elementary X Junior High X Senior High

How long would it take? Vary - depending upon activity visited

Do you have field activities that can also be visited? _____

Would you permit one or more students to spend a day or more observing your operations? yes

___ Elementary X Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? This is now done

___ Elementary ___ Junior High X Senior High

Could you loan personnel to the school system for a period of time? N/A For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?

N/A

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? Would be willing to discuss feasibility of this.

Do you ordinarily hire high school graduates? yes

How Many Per Year? Several hundred

Can you recommend a retired person who can offer expertise in this field to students? Perhaps

Names of Professional Organizations and Trade Associations _____

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Name of Firm Washington Gas Light Company

Type of Business Utility

Address Main 1100 H Street, N. W., Washington, D. C. 20005

Name of Person to Contact Ms. Sarah Mann

Telephone No. 624-6200 No. of People Employed 2500

Will you allow a group of students to visit your place of business?
Not Presently. How Many? ------

-- Elementary -- Junior High -- Senior High

How long would it take? -----

Do you have field activities that can also be visited? Not Presently

Would you permit one or more students to spend a day or more observing your operations? Possibly

___ Elementary ___ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? Not Presently

-- Elementary -- Junior High -- Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ------

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
Possibly

Do you ordinarily hire students for part-time work? occasionally

Would you allow students to work for experience only? no-union would object.

Do you ordinarily hire high school graduates? yes

How Many Per Year? Varies from year to year.

Can you recommend a retired person who can offer expertise in his field to students? -----

Names of Professional Organizations and Trade Associations ------

Transportation

Mr. Char'es Dobson
Department of Transportation
Federal Aviation Administration
800 Independence Avenue
Washington, D. C. 20591
426-3711

Mrs. Nancy Vaughan, Manager
Research Services
Public Relations Department
Allegheny Airlines
National Airport
Washington, D. C. 20001
347-9660

Captain Clyde Luther
United Air Lines
7714 Glenester Drive
Springfield, Virginia 22152
(Contact through Dr. Bowen, only)

Mr. Robert V. Christian
Manager, Public Relations
Eastern Air Lines, Inc.
1030 15th Street, N. W.,
Washington, D. C. 20005
466-8070

Mr. Roy Chew
WMA Transit Company
4319 Sheldon Avenue
Temple Hills, Maryland 20031
423-0754

Mr. Gordon Fitzpatrick
North American Van Lines
Regional Office
4318 Kenilworth Avenue
Edmonston, Maryland, 20781
864-6790

Mr. L. F. Hanson
Arwoods Transport Lines, Inc.
5500 Tuxedo Road
Tuxedo, Maryland 20781
773-7100

Mr. Cody Pfanstiehl or
Mr. Alvin Williamson
Community Services Division
Metro Transit Authority
950 South Building, S. W.,
L'Enfant Plaza
Washington, D. C. 20024
484-2633

Mrs. J. Patricia Barrett
Trojan, Incorporated
5222 Monroe Place
Hyattsville, Maryland 20781
927-3700

Mr. V. J. Bearden, Mgr.
Bunnam Van Services, Inc.
2430 Schuster Drive
Cheverly, Maryland
322-1300

Mr. Albert McCarthy
Diesel Institute of America
3801 Ironwood Place
Landover, Maryland 20785
322-9000

Mr. Virgil Diana, Director
American Training Services
6869 Springfield Boulevard
Springfield, Virginia 22150
(Heavy Equipment School)
451-6600

Mr. Donald G. Finch, Director
Lincoln Technical Institute
A Ryder School
7800 Central Avenue
Washington, D. C. 20027
(301) 336-7250

PRINCE GEORGE'S COUNTY SCHOOLS

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Edwin Crawford
Career Education Department
Ron Dabney
Chamber of Commerce
Mary Donnelly
Chamber of Commerce
Sallie Fitts
Career Education
Lesley Kreitner
Board of Education
Sue Mills
Board of Education

Name of Firm Atwoods Transport Lines, Inc.

Type of Business Charter Bus Service

Address 5500 Tuxedo Road, Tuxedo, Md. 20781

Name of Person to Contact L. F. Hanson

Telephone No. 773-7100 No. of People Employed 70

Will you allow a group of students to visit your place of business? yes How Many? Approx. 50

___ Elementary X Junior High X Senior High

How long would it take? 10 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? no

___ Elementary ___ Junior High ___ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

___ Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ___

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? Approx. 5

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations National Association Motor Bus Operators

PRINCE GEORGE'S COUNTY SCHOOLS

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Career Education Department

Edwin Crawford
Career Education Department

Ric Dubois
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lenny Kramer
Board of Education

Sue Mills
Board of Education

Name of Firm Burnham Van Service, Inc.

Type of Business Transportation of Special Products

Address 2430 Schuster Drive, Cheverly, Maryland

Name of Person to Contact V. J. Bearden, Term. Mgr.

Telephone No. 322-1300 No. of People Employed 35

Will you allow a group of students to visit your place of business?
yes How Many? 10 - 15

____ Elementary ____ Junior High X Senior High

How long would it take? 30 Minutes

Do you have field activities that can also be visited? no

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in Career Day Programs? no

____ Elementary ____ Junior High ____ Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? no

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? no

How Many Per Year? ____

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations ____

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Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreemer
Board of Education

Sue Mills
Board of Education

Name of Firm Diesel Institute of America

Type of Business School for Truck Mechanics

Address 3801 Ironwood Place, Landover, Maryland

Name of Person to Contact Al McCarthy

Telephone No. 322-9000 No. of People Employed _____

Will you allow a group of students to visit your place of business?
yes How Many? 25 at one time

____Elementary ____Junior High __X__ Senior High

How long would it take? One Hour

Do you have field activities that can also be visited? yes

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____Junior High __X__ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? yes

____Elementary ____Junior High __X__ Senior High

Could you loan personnel to the school system for a period of time? yes For How Long? As necessary

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques?
yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? no

Do you ordinarily hire high school graduates? yes

How Many Per Year? 15 to 20

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations NADA

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Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreimer
Board of Education

Sue Mills
Board of Education

Name of Firm Trojan Rigging and Hauling, Inc.

Type of Business Specialized Carrier

Address 5222 Monroe Place, Hyattsville, Md. 20781

Name of Person to Contact Mrs. J. Patricia Barrett

Telephone No. 927-3700 No. of People Employed 30

Will you allow a group of students to visit your place of business? Under pre-arranged special conditions only. How Many? Maximum 10 at a time

____ Elementary X Junior High X Senior High

How long would it take? Time Unknown - Because of specialized nature-each job is unique

Do you have field activities that can also be visited? no-all jobs are outside locations

Would you permit one or more students to spend a day or more observing your operations? yes

____ Elementary ____ Junior High X Senior High

Do you have someone who can visit schools to participate in *Career Day Programs? yes

X Elementary X Junior High X Senior High

Could you loan personnel to the school system for a period of time? no For How Long? ____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? yes

Do you ordinarily hire students for part-time work? yes

Would you allow students to work for experience only? yes

Do you ordinarily hire high school graduates? yes

How Many Per Year? No fixed number - when openings are available

Can you recommend a retired person who can offer expertise in his field to students? no

Names of Professional Organizations and Trade Associations American Trucking Association, Heavy Specialized Carriers Division

*Films & booklets prepared and available from Elementary School level up--

Overview of Prince George's County School Volunteer Services

School volunteers share with the professional educator the goal of helping children and young people by providing additional opportunities for the child to stimulate his thinking, to help him acquire feelings of confidence, individual worth, and self-respect; experiences to help him feel the need for adequate listening, speaking, reading, and writing skills; experiences which develop effective study habits; and experiences which enhance his academic achievement.

The volunteer as another pair of hands may work directly with one or more children in some aspect of the instructional program or she may work more directly with the teacher thus freeing the teacher for additional instructional activities. In whatever capacity the volunteer gives service in the school at no time does he take the place of the classroom teacher, the reading teacher, the speech therapist or the counselor but the personal interest and the reinforcement he is able to give can make it easier for the child to learn those skills being taught by his teachers.

Volunteers are men and women, boys and girls of all ages in all walks of life. They are people who believe in the value of public education and are impressed with the dedication of the professional educator in the Prince George's County Schools; thus, they want to help in the job the schools are doing to give quality education to all children. They are people who want to fill a special need by working directly with children. They are willing and able to give time on a regularly scheduled basis and make a long term commitment to do so. They have proven themselves able to work effectively within the policies and procedures of the school as evidenced by the praise they have been given by teachers and principals for their professional attitude.

The training of volunteers is designed to acquaint them with the child, the school, and the program; to instruct them in the use of materials and methods of working with children; and to provide opportunities for growth through self-evaluation. Appropriate supervision assures that the volunteers feel adequately supported in their work. A county wide program assures that their work has continuity and is consistent with county educational policy. Such a program means to the school, the opportunity to utilize human resources it could not possibly buy and thus enrich the climate for learning. To the community it means a sense of direct involvement in the educational process of its children and the enhancing of a climate of interest and concern for the problems facing the school. To the volunteer it means the opportunity of making a direct contribution to the life of a child. To the child, it can mean the difference between failure and success, the difference between apathy and excitement, the difference between shame and pride, the difference between turning off education and tuning in learning.

For additional information call Marti King, 459-1500.

CAREER EDUCATION COMMUNITY RESOURCE FILE

The Prince George's County Schools need people to share and explain their hobbies and avocational interests as well as career experiences with the students. If you can contribute in any way, fill in the information below. Thank-you.

Name	Phone Numb --	Area or subject of interest	Grade Level Preference	Geographic Preference (if any)
Anne Mychalus	888-1215	Journalism Furniture refinishing Sewing for the home Needlecraft	any level	Southern
Newell Stiles	292-1108	Oceanography	5th Sr. High	Central and Southern
Ed Koziresk	735-3821	Home Improvement	Sr. High	any area
Helen Short	772-2393	Tutoring	Jr.-Sr. High	Northern or Central
Sue Ward	868-1229	Drama	Sr. High	any area
Ms. Lee George	579-6478	Instrumental music Recreational camping Leather craft Ceramics Crewel Knitting Crocheting Embroidery Weed Dy ng Girl Scouting (organizing a troup)	any level	Southern
Dorothy Carlson	888-1152 (Baden Library)	Dying and Spinning of Wool	Elem.	Southern
Mary Ann Derenberger	(wk) 888-1152 (home) 870-3569	Egg Decorating General Crafts	Elem.	Baden Orme
Col. Robert W. Soderberg	888-1117	Home building and repair Military (Air Force)	Jr.-Sr. High	Southern
Lee Norris Soderberg	888-1117	Interior Decorating Flower Arranging Self-improvement	any	Southern
Lewis Buck Jr.	888-1500	Sports	Jr.-Sr. High	Southern
Elizabeth Batchelor	794-6327	Interior Decorating & Sewing	any	any area
Nancy Bayko	577-3981	Flower Arranging Slides & Commentary on Japan & its festivals	any	Central
Virginia Muller	888-1150	Basic Ceramics & advanced art techniques	any	Southern

Name	Phone Number	Area or subject of interest	Grade Level Preference	Geographic Preference (if any)
Baden Health Center Clinic	579-6141	Health	Any	Southern
Dwight Price	322-9199	MEND – pretrial intervention for juvenile offenders	High School	Central – North
Jim Ward	(202) 426-1587	Specific roles and missions of the Coast Guard (law enforcement – ship collision prevention – search and rescue – boating safety)	Jr. High H.S.	none
C and P Telephone Public Relations Supervisor	468-3438	The world of communications	Any	none
Office of Second Mile for Runaways	927-1386	Social Work Alternative Social Services	H.S.	none

PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY

Name	Phone Number	Area or subject of interest	Grade level Preference	Geographic Preference (if any)
		BELTSVILLE BRANCH		
Maralita Freeny	277-1782	Librarianship (especially children's; French	Jr.-Sr. High	Northern part of county
Mary F. Rogers	277-1782	Painting (oils or watercolor)	any age	Hyattsville area
		BLADENSBURG BRANCH		
Lynn Illback	933-4610	Puppets	1-6	Northern half of county
		BOWIE BRANCH		
Carol Beall	721-2792 262-7000	Movie Making Techniques	5th Grade and up	Northern P.G. County
Judy McManus	262-7000	Librarianship	5th Grade and up	
M. Miller	262-7000	Librarianship; science fiction	9th Grade and up	
Carol Alcorn	262-1691	How to get involved in politics	Jr. High & up	Bowie
		CHILDREN'S SERVICES OFFICE		
Agnes S. Rempert	699-3500 Ext. 293	Library service to children	1-6	
		EXTENSIONS SERVICES CENTER		
Ms. Honore L. Moton Coordinator, Extension Services Prince George's Co. Memorial Library	277-0228	Libraries – are for people	7-12	1) Model Neighborhood Area 2) HY. – Greenbelt – College Park, etc.

Name	Phone Number	Area or subject of interest	Grade level Preference	Geographic Preference (if any)
		HYATTSVILLE BRANCH		
Myrtle Van Laar	559-6894	Children's picture books or library work with children	Whatever available	Upper Prince George's County
Nell Colburn	244-1727	Children's picture books/library work with preschoolers/ storytelling/ backpacking	no preference	Hyattsville area only
Nancy Breul	543-2693	Information service	no preference	Hyattsville are
Rosemary Baker	868-4679	Children's picture books/ storytelling	kindergarten – 4th grade	Central ands southern Prince George's County
Susan Steele	439-7575	Services for handicapped-general and library	no preference	Hyattsville area
Terry Mills	635-4790	Contemporary poetry – readings selected for age or interests of group	Jr.-Sr. Highs	Hyattsville area
		MAGRUDER BRANCH		
Judy Mask	277-3432 864-2385 (home)	Ireland	Open	None
		NEW CARROLLTON BRANCH		
Beryl Feinberg	459-6900	International relations, Foreign service, Eastern European Affairs	9-12	– – –
Marjorie Crammer	459-6900	What a children's librarian does; children's literature (including use of picture books, storytelling, recordings, flannel boards, etc. as well as books for older children).	any	North & Central area of county best.
		OXON HILL BRANCH		
J.K. Corrigan	839-2400	Librarianship	Jr.-Sr. High	Southern P.G.
N.L. Johanson	"	Librarianship and Art	Elementary	"
Birdie Law	"	Librarianship	All grades	"
Albert Grimm	"	Librarianship	Jr.-Sr. High	"
Richard Ashford	"	Folk Music & Librarianship	All grades	"
Susan Smithers	"	Librarianship & Theater	Sr. High	"
Adele Jones	"	Librarianship & Reference	Jr.-Sr. High	"

Name	Phone Number	Area or subject of interest	Grade level Preference	Geographic Preference (if any)
		YOUNG ADULT SERVICES OFFICE		
E. Burgess	699-3500		8-9th Grades	none
Maria Pedak	699-3500 Ext. 297	Library Profession Estonia; Finland Travel in Europe	9-12th	none
Julia Losinoki	699-3500 Ext. 297	Library careers Reading Travel-Europe & the caribbean	none	none

APPENDIX A

CAREER DEVELOPMENT PROGRAM

Student's Name _____
Last First M.I.

Father (or guardian) _____ Occupation _____

Mother (or guardian) _____ Occupation _____

Any Other family member _____ Occupation _____

Would you permit your son/daughter to visit you for one day to observe your career?

Father ☐ yes ☐ no
Mother ☐ yes ☐ no

Would you permit other students to interview you in regards to your career?

Father ☐ yes ☐ no
Mother ☐ yes ☐ no

Would you be available to visit the school for a presentation of your career to a group of students?

Father ☐ yes ☐ no
Mother ☐ yes ☐ no

Would you be available to demonstrate your hobby to a group of students?

Father ☐ yes ☐ no Hobby
Mother ☐ yes ☐ no Hobby

Do you have any ideas to share with us in an attempt to enrich our students through a Career Development Program? (Use back of sheet for comments if necessary)

APPENDIX B

Prince George's County Schools
Chamber of Commerce

Joint Committee for the Improvement and Expansion of Career Education

In accordance with the Chairman of the Board of Education, the Superintendent of Schools and the President of the Prince George's Chamber of Commerce the following members were appointed to this committee on November 26, 1973:

COMMITTEE MEMBERS:

Clyde Grimm, *Chairman*
Chamber of Commerce

Lee Bowen
Career Education Department

N. Edwin Crawford
Career Education Department

Roy Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie M. Fitts
Department of Career Education

Lesley Kreimer
Board of Education

Sue V. Mills
Board of Education

APPENDIX C

Mrs. J. Patricia Barrett, *Chairman*
Trojan, Incorporated
6700 "B" Street
Seat Pleasant, Md. 20027
Phone: 336-8700

1974 Community – School Relations Committee
Prince George's Chamber of Commerce

Miss Donna C. Aldridge
Machen & Aldridge
4328 Farragut, St.
Hyattsville, Md. 20781
Phone: 779-5440

Milton J. Beall
Md. State Savings & Ln. Association
3505 Hamilton St.
Hyattsville, Md. 20782
Phone: 779-1200

Dr. Lee Bowen
Supervisor, Career Education
Pr. George's County Bd. of Ed.
Upper Marlboro, Md. 20870
Phone: 627-4800 Ext. 271

William I. Buck
Buck Distributing Co., Inc.
P.O. Box 41
Upper Marlboro, Md. 20870
Phone: 527-3460

Roy Dacney, Jr.
American Natl. Bank
5740 Silver Hill Rd.
Suitland, Md. 20028
Phone: 565-7191

Phil Davidoff
Bel-Air Travel Consultants
6848 Racetrack Rd.
Bowie, Md. 20715
Phone: 262-6066

Mrs. Mary Donnelly
Kenmar Employment Service
3737 Branch Ave.
Hillcrest Heights, Md. 20023
Phone: 423-4522

Donald F. Finch, *Director*
Lincoln Technical Institute
7800 Central Ave.
Capitol Heights, Md. 20027
Phone: 336-7250

Clyde E. Grimm
Lawrence & Grimm
411 Riggs Rd.
Adelphi, Md. 20783
Phone: 439-9800

Mrs. Rose Guinan
Pr. George's Natl. Secretarial School
7580 Annapolis Rd.
Lanham, Md. 20801
Phone: 577-3280

Louis Postiglione
5005 King Arthur Way
Glenn Dale, Md. 20769
Phone: 262-40[illegible]

Ray M. Thompson
Hawkings Electric Service, Inc.
4307 Callatin St.
Hyattsville, Md. 20781
Phone: 927-0900

APPENDIX D

TASK FORCE SURVEY

PRINCE GEORGE'S COUNTY SCHOOLS

CHAMBER OF COMMERCE

Joint Committee for the Improvement and Expansion of Career Education

COMMITTEE MEMBERS

Clyde Grimm, Chairman
Chamber of Commerce

Lee Bowen
Career Education Department

Edwin Crawford
Career Education Department

Ray Dabney
Chamber of Commerce

Mary Donnelly
Chamber of Commerce

Sallie Fitts
Career Education

Lesley Kreutzer
Board of Education

Sue Mills
Board of Education

Name of Firm _____

Type of Business _____

Address _____

Name of Person to Contact _____

Telephone No. _____ No. of People Employed _____

Will you allow a group of students to visit your place of business? _____ How Many? _____

_____ Elementary _____ Junior High _____ Senior High

How long would it take? _____

Do you have field activities that can also be visited? _____

Would you permit one or more students to spend a day or more observing your operations? _____

_____ Elementary _____ Junior High _____ Senior High

Do you have someone who can visit schools to participate in Career Day Programs? _____

_____ Elementary _____ Junior High _____ Senior High

Could you loan personnel to the school system for a period of time? _____ For How Long? _____

Could you take a teacher in your organization for a period of time to allow him to get first-hand knowledge of latest techniques? _____

Do you ordinarily hire students for part-time work? _____

Would you allow students to work for experience only? _____

Do you ordinarily hire high school graduates? _____

How Many Per Year? _____

Can you recommend a retired person who can offer expertise in his field to students? _____

Names of Professional Organizations and Trade Associations _____